

# **PTCA Board Meeting Minutes**

## **October 13, 2016**

The October 13, 2016 PTCA Board Meeting was called to order at 6:00 pm. Board members present were: Ray MacPherson, Ken Wright, Becky Wingstrand, Jeanette Fournier (Manager CDC), and Jean Kampen. Tae Kwon absent – excused.

President's Report – Ray!

Secretary's Report – Motion was made, seconded and approved to accept the minutes of the Regular September 19<sup>th</sup> meeting. Motion made, seconded and approved to accept minutes as presented.

Treasurer's Report – The treasurer's report was give. Motion made, seconded, and approved to accept the Treasurer's report as given.

Manager's Report – Setting up process for coupons; just about ready to go. Also working on the write-offs and work on the assessment payment process.

### **Committee Reports**

- Rules – Still going in circles of how to distribute; not printed yet. Will be distributed in lobby and those not passed out will go to Jeanette to mail out.
- Maintenance/Landscape – Have a new bench and grinder and a vice put on. The work office is cleaned out. Not much left to do. Too tall trees – John at Omega – has been contacted to cut the trees that Arnold can't get.
- Interior Design – Will switch to Thanksgiving after Halloween.
- Social Committee – Next event is Oktoberfest Dinner on October 29<sup>th</sup> at 5:30 pm.
- Security – Post Office let somebody in; they were notified and they will not do it again.
- Budget & Finance – Putting together the final documents and ready. Is there an advantage to pay off assessment early? No advantage to association, but the monthly \$3 fee will drop off when paid. The \$3 will show on the payment coupon.
- Update on Moves In/Out – 7 that were appliance/furniture. One move out on Wednesday and another one on Saturday.
- Book club – A Man Called Ove by Fredrick Backman – sometime in December.
- Lobby Task Force – Move to accept the Lobby Task Force's proposal to replace 5 chairs (2 by the front windows, 1 by the candy dish table and 2 by the center elevators) and the area run for a cost of \$6271.31, which includes delivery and tax. To be funded from the Reserve Account. Motion made, seconded, and approved. Some residents expressed they would like to contribute to a fund to help pay accessories. Suggestion was made that Task Force draft a letter giving everyone the opportunity to donate for accessories. Shirley will bring the story board to the annual meeting.
- Newsletter – If anyone has something for the newsletter, let Jean know.

#### Old/Unfinished Business –

- Elevators – We have offer from TK for a change in our rate and making a repair or getting a deduction. Once that gets done we can get the licenses put up.
- Parking Lot Update – No up-dates on repair. Have the up-dated wetland study back.

#### New Business

- Potential completion of bridge; they are patching some holes; maybe next week. But with weather forecast, could be doubtful.
- Blast email was sent today – wind is going to blow hard. If anything on the decks, bring it in or tie it down. Be careful when going through the exit doors.

Announcements – November 16 – Budget Ratification (6 pm) and Annual Association Meeting immediately after, but no later than 6:30.

#### Open Forum

- Dome Top Meeting – new information on the bulletin board. There is a meeting with the City on October 19th where they will talk about crime, etc. If anyone wants to go, it might be a good idea.
- Suggestion of a different door stops on the doors in the P1 and P2 elevator lobby areas. We can look into options.
- P1 odor in hallway – mechanical smell. Still having problems with fire pump turning itself on. It runs ½ hour minimum. It's only run once a week for a test.
- Suggestion to get at least 3 'No Trespassing' signs posted on the property. Get signed up for No Trespass law.

Motion, seconded and approved to move into Executive Session at 6:39 pm. Returned from Executive Session at 6:53 pm.

There being nothing to report or vote on from Executive Session, moved to adjourn at 6:53 pm.

Respectfully submitted,

Jean Kampen, Secretary