

# PTCA Board Meeting Minutes

## February 20, 2017

The January 16, 2017 PTCA Board Meeting was called to order at 6:00 pm. Board members present were: Ray MacPherson, Ken Wright (via phone), Tae Kwon - excused, Becky Wingstrand - excused, Jeanette Fournier, and Jean Kampen.

President's Report – Ray

Secretary's Report – Motion was made, seconded and approved to accept the minutes of the Regular Board meeting of January 16, 2017. Motion made, seconded and approved to accept minutes as presented.

Treasurer's Report – The treasurer's report was given. Motion made, seconded, and approved to accept the Treasurer's report as given.

Manager's Report – Been focusing on elevator issues. Problem was in the paperwork. Ken went through the parking log because there many things out of date. There were problems with the move log. Suggested that the log be shortened to include 2015 and forward. There are still noise complaints on the 4<sup>th</sup> floor – it seems to be 'everybody but me' situation. Different people are reporting different things. A couple violations letters that we requested and sent.

### Committee Reports

- Rules – No report.
- Maintenance/Landscape – Little bit of work to do in the office.
- Interior Design – Done.
- Social Committee – Next event is St. Patrick's Day dinner on Friday, March 17th.
- Security – No report.
- Budget & Finance – Too early to work on budget.
- Update on Moves In/Out – No report – there have been lots of move.
- Bookclub – "Birdsong" or "All is Quiet on the Western Front" – this information can also be found on the website and in email.
- Lobby Task Force – Our job is done.
- Newsletter – Coming out.
- Governmental Affairs – Ready for next step; ready to accept volunteers for committee.

### Old/Unfinished Business –

- Elevators –
- Parking Lot Update – No report back.

### New Business

- No new business.

Announcements – Did well on fire inspection; there were a few things that needed fixing but they have been taken care of. Thanks to the owners!!

## Open Forum

- Did the elevator communication pass the inspection? Yes
- Are the elevator floors getting cleaned?
- Up-dated certificates for elevator? We should get them sometime soon. We are compliant – it is with the elevator company – the administrative paperwork.
- The chairs on the 8<sup>th</sup> floor – replacement – what is happening with them?
- Guest parking – Friday night there were 7; three had no parking passes and one had a blank one. Guest parking is being abused. Ken will ask Diamond to check into our guest parking lot, especially on Friday and Saturday nights.

Motion, seconded and approved to move into Executive Session at 6:22 pm. Returned from Executive Session at 7:20 pm.

Reported from Executive Session of a personnel matter discussed.

There being nothing to vote on from Executive Session, moved to adjourn at 7:21 pm.

Respectfully submitted,

Jean Kampen, Secretary